

**MEETING OF COUNCIL 21 OCTOBER 2013**

**Draft Submission Local Plan**

**Tabled Amendment to the Local Plan – Covering Note for Members**

**Section E: Monitoring Framework & New Appendix 6**

Explanation

Attached to this Note are recommended minor amendments to Section E of the Local Plan (Monitoring and Delivery of the Local Plan) and an associated new Appendix 6 (the detailed Monitoring Framework).

Local Plan Section E Monitoring and Delivery of the Local Plan - AMENDED

Recommended minor amendments are shown in tracked changes (attached). There are minor updates to Section E to refer to a completed monitoring framework for the Local Plan and for the Sustainability Appraisal. Some other consequential minor amendments are shown.

Local Plan Appendix 6 The Monitoring Framework – NEW

This is a new appendix which contains the monitoring framework for the Local Plan in table form. The table sets out an indicator and a target for each policy. Data will be collected on indicators in order to measure the achievements of each policy against relevant targets. The monitoring data will be reported on in the monitoring report which is published on an at least an annual basis. There is cross reference to the Sustainability Appraisal and its monitoring framework.

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## E Monitoring and Delivery of the Local Plan

### Monitoring Arrangements

- E.1 Effective monitoring is important to ensure that Local Plan policies are being implemented and are achieving their aims, given that all development proposals are subject to viability testing.
- E.2 Our monitoring report will measure and report on the effectiveness of policies within the Local Plan and associated documents. It will report on a range of data to assess whether:
- policy targets have been met, or progress is being made towards meeting them
  - policy targets are not being met, or are not on track to being achieved, and the reasons for this
  - policies are having an impact in respect of national and local policy targets, and any other targets identified in local development documents
  - policies need adjusting or replacing because they are not working as intended
  - policies need changing to reflect changes in national policy or strategic needs, and
- E.2a If policies need changing the monitoring report will list the actions needed to achieve this.
- E.3 Our monitoring report will be published at least every 12 months. Under the previous legislation, reports have been published at the end of each calendar year and relate to the previous monitoring year (1 April to 31 March). They have focused on measuring the progress of Local Plan preparation, and on the collection of data for the (now removed) national set of indicators. These can be viewed online at <http://www.cherwell.gov.uk>

### The Monitoring Framework

- E.4 For each policy in the Local Plan, we have developed an indicator and a target, number of indicators that are closely related to monitoring the effectiveness of our policies, which will be used to measure the policy's effectiveness. The Sustainability Appraisal (SA) also lists a number of 'significant effects indicators' which will be used to monitor the 'significant effects' identified in the SA. Data collected on these indicators will be reported on in our monitoring report. A summary of the indicators we intend to use are set out below, grouped together under the relevant theme of the Local Plan. Our 'Monitoring Framework' will set out in more detail the key targets and indicators that will be used to monitor and deliver the Local Plan. The detailed Monitoring Framework is included as Appendix 6.
- E.5 We have also developed a set of trajectories for housing and employment to address delivery across the programme period as a whole. These are of necessity indicative at the start of a programme, and have been prepared to reflect how the current recession is depressing delivery, but are a clear baseline against which overall implementation can be assessed. They include completions and strategic developments which have an existing planning permission.

- Number of extra care units completed
- Number of Gypsy and Traveller pitches and Travelling Show people plots provided/lost.
- Number (or floorspace) of new health care facilities provided
- Number (or floorspace) of new community facilities provided
- Number of new educational places provided (primary/secondary/tertiary)
- Amount, type and location of open space/sport/recreation facilities
- Areas deficient in recreation provision by type and amount
- Open space/sport/recreation facilities lost/gained/enhanced to development
- ~~Developer contributions towards~~ Open space/sport/recreation facilities gained through new development/S106 agreements
- ~~Open space/sport/recreation facilities enhanced through new development/S106 agreements~~
- Number of areas of open space achieving quality standards

### Theme Three - Ensuring Sustainable Development

**E.15** We will use a number of indicators to monitor how well policies are delivering our aim of 'ensuring sustainable development'. These include:

- Planning permissions granted contrary to Environment Agency advice on flood risk grounds
- Number/capacity of consented renewable energy schemes, ~~number of refused renewable energy schemes, and reasons for refusal~~
- Number of consented developments making use of district heating ~~combined heat and power~~
- Number of developments achieving Code for Sustainable Homes/BREEAM standards, and at what level
- Permissions granted contrary to BBOWT/Natural England/Environment Agency advice
- Area of biodiversity habitat/number of species
- Progress towards Conservation Target Area targets (not set or monitored by the Council, but by Oxfordshire Nature Conservation Forum)
- Number of ecological surveys submitted with applications
- ~~Amount of AONB lost to development~~
- Number of development schemes permitted in AONB
- Number of urban fringe improvement schemes
- Development in the Green Belt

### ~~Monitoring and Delivering the Local Plan~~

**E.17** Data on these indicators will be gathered and reported on an at least annual basis. We will also report on whether the established targets have been met, and, if not, what actions are to be taken to ensure they are met in future.

**E.18** The strategy in the Local Plan will be delivered through the planning application process and the implementation of the:

- Development Management DPD containing the criteria to assess planning applications;
- Local Neighbourhoods DPD containing non strategic site allocations;

## Appendix 6: The Monitoring Framework

The tables below set out the monitoring framework referred to in Section E. The tables list the indicators and targets that will be used to measure the effectiveness of the Local Plan policies. Reporting arrangements and delivery mechanisms are presented in Section E. This monitoring framework will be used alongside the Sustainability Appraisal monitoring framework, as set out in the SA Report, which sets out the indicators required to monitor the 'significant effects' of the plan's policies.

### Theme One: Policies for Developing a Sustainable Local Economy

Policy	Policy Title	Local Plan Indicators	Target
SLE1	Employment Development	Employment commitments and completions on allocated employment land per sub area (Banbury, Bicester, Kidlington, Rural Areas)	100% take up of allocations by the end of the plan period
SLE1	Employment Development	Employment commitments and completions on non-allocated employment land per sub area (Banbury, Bicester, Kidlington, Rural Areas)	Yearly increase in employment use class commitments and completions
SLE1	Employment Development	Completions resulting in a loss of employment use to non employment use per sub area (Banbury, Bicester, Kidlington, Rural Areas)	No overall net loss of employment land
SLE2	Securing Dynamic Town Centres	Town centre use (use classes A1-A5, B1a, D2) completions within and outside of each of the town centres	No net loss of town centre use floor space within town centres
SLE2	Securing Dynamic Town Centres	No. of retail impact assessments submitted with planning applications	100% of applications over the thresholds set out in Policy SLE2
SLE3	Supporting Tourism Growth	Completed tourism developments (D use class uses, Sui Generis uses)	An annual increase in completed tourism developments over the plan period
SLE3	Supporting Tourism Growth	Number of visitors to tourist attractions in the district	An annual increase over the plan period

			out in Policy BSC3
BSC3	Affordable Housing	No. of self-build completions	An annual increase in the number of self-build completions for the first 7 years of the plan period
BSC4	Housing Mix	Number of completed dwellings per number of bedrooms	Within a 30% deviation from quantified housing need for each house size
BSC4	Housing Mix	Number of 'extra care' completions	At least 45 homes on each strategic housing site as set out in Policy BSC4
BSC5	Area Renewal	Completed development per type in the 'area of renewal'	Improvements in levels of deprivation in the district
BSC5	Area Renewal	The 'Brighter Futures in Banbury' Performance Measures Package Reports	Positive trends across all the Programme's indicators
BSC6	Travelling Communities	Completed/Lost Gypsy & Traveller Plots/Travelling Showpeople Pitches, by location (location criteria as set out in Policy BSC6)	15 additional pitches for Gypsies and Travellers by 2027. 24 additional plots for Travelling Showpeople by 2031.  Maintenance of a five year supply of deliverable sites
BSC7	Meeting Education Needs	Completed education infrastructure	Timely provision of education infrastructure in accordance with strategic site delivery and as set out in the IDP
BSC7	Meeting Education Needs	Developer contributions to education infrastructure	To meet development needs, as set out in the IDP
BSC8	Securing Health and Well Being	Completed health care infrastructure	Timely provision of health infrastructure in accordance with strategic site delivery and as set out in the IDP

BSC12	Indoor Sport, Recreation and Community Facilities	Completed community facilities infrastructure	Net gain in the number of community facilities by sub-area (Bicester, Banbury, Kidlington and rural areas) over the plan period.
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### **Theme Three: Policies for Ensuring Sustainable Development**

<b>Policy</b>	<b>Policy Title</b>	<b>Local Plan Indicators</b>	<b>Target</b>
ESD1	Mitigating and Adapting to Climate Change	Carbon emissions in the district per capita	Reductions over the plan period
ESD1	Mitigating and Adapting to Climate Change	Permissions granted contrary to Environment Agency advice on Flood Risk grounds	No permissions granted contrary to EA advice on flood risk grounds
ESD1	Mitigating and Adapting to Climate Change	Access to services and facilities by public transport, walking and cycling	Improvement over the plan period, linked to Oxfordshire LAA target (National Indicator 175)
ESD2	Energy Hierarchy	Number of Energy Statements submitted	As set out in Policy ESD2 i.e. required for all major applications
ESD3	Sustainable Construction	Homes delivered with at least Code 4 of the Code for Sustainable Homes	75% of new homes at Code 4 and above
ESD3	Sustainable Construction	Completed non residential development achieving BREEAM Very Good, BREEAM Excellent	75% achieving BREEAM very good
ESD4	Decentralised Energy Systems	Number of District Heating Feasibility Assessments submitted	As set out in Policy ESD4 i.e. required for all applications for 400 dwellings or more
ESD4	Decentralised Energy Systems	Number of permitted district heating schemes in the district	Increase over the plan period
ESD5	Renewable Energy	Permitted renewable energy capacity per type	Increase over the plan period

ESD10	Protection and Enhancement of Biodiversity and the Natural Environment	Distribution and status of water voles	A yearly increase in the presence of water voles
ESD10	Protection and Enhancement of Biodiversity and the Natural Environment	Permissions granted contrary to tree officer advice	No permissions granted contrary to tree officer advice
ESD10	Protection and Enhancement of Biodiversity and the Natural Environment	Permissions granted contrary to biodiversity consultee advice	No permissions granted contrary to biodiversity consultee advice
ESD10	Protection and Enhancement of Biodiversity and the Natural Environment	Number of Ecological Surveys submitted with applications	Ecological Surveys to accompany all planning applications which may affect a site, habitat or species of known or potential ecological value
ESD11	Conservation Target Areas	Total amount of BAP Habitat within Conservation Target Areas (CTAs)	A net gain in CTA areas within the district
ESD11	Conservation Target Areas	Biodiversity improvements achieved in Conservation Target Areas	As set out in the BAP targets for each CTA
ESD11	Conservation Target Areas	Permissions granted in Conservation Target Areas contrary to biodiversity consultee advice	No permissions granted in Conservation Target Areas contrary to biodiversity consultee advice
ESD12	Cotswolds AONB	Built development permitted in the AONB	No major development in AONB
ESD12	Cotswolds AONB	Permissions granted contrary to the advice of the AONB Management Board	No permissions granted contrary to the advice of the AONB Management Board
ESD13	Local Landscape Protection and Enhancement	Number and location of urban fringe restoration/improvement schemes completed	An annual increase over the plan period
ESD13	Local Landscape Protection and Enhancement	Permissions granted contrary to Landscape Officer advice	No permissions granted contrary to Landscape Officer advice
ESD14	Oxford Green Belt	Completed development (per type) in the Green Belt	All development in Green Belt to comply with Policy ESD14

			planning documents)
Bicester 1	North West Bicester Eco-Town	Environmental standards of completed development at NW Bicester	As set out in policy Bicester 1
Bicester 1	North West Bicester Eco-Town	Embodied impacts of construction to be monitored, managed and minimised	As set out in policy Bicester 1
Bicester 1	North West Bicester Eco-Town	Sustainability metrics to be agreed and monitored	As set out in policy Bicester 1
Bicester 2	Graven Hill	Housing, infrastructure, and employment completions at Graven Hill	As set out in policy Bicester 2 (and agreed masterplan/detailed planning documents)
Bicester 3	South West Bicester Phase 2	Housing and infrastructure completions at SW Bicester Phase 2	As set out in policy Bicester 3 (and agreed masterplan/detailed planning documents)
Bicester 4	Bicester Business Park	Completed employment development at Bicester Business Park	As set out in policy Bicester 4 (and agreed masterplan/detailed planning documents)
Bicester 5	Strengthening Bicester Town Centre	Permitted residential development at ground floor level in Bicester Town Centre	No residential floorspace permitted at ground floor level
Bicester 5	Strengthening Bicester Town Centre	Town centre vacancies	No increase in vacancy rates over the plan period
Bicester 5	Strengthening Bicester Town Centre	Diversity of uses	Maintain or improve the balance of uses within the town centre over the plan period
Bicester 5	Strengthening Bicester Town Centre	Completed town centre uses use (use classes A1-A5, B1a, D2) within and outside of Bicester Town Centre	No net loss of town centre use floorspace within Bicester Town Centre
Bicester 6	Bure Place Town Centre Redevelopment Phase 2	Completions (plot level) at Bicester Town Centre Phase 1 & 2	Development to accord with Policy BIC6 and agreed masterplan/detailed planning documents for the site



Banbury 1	Banbury Canalside	Progress on completing the Canalside Supplementary Planning Document	As set out in an up to date Local Development Scheme
Banbury 2	Hardwick Farm, Southam Road (East and West)	Housing and infrastructure completions at Southam Road	As set out in Policy Banbury 2 (and agreed masterplan/detailed planning documents)
Banbury 3	West of Bretch Hill	Employment, housing and infrastructure completions at West of Bretch Hill	As set out in Policy Banbury 3 (and agreed masterplan/detailed planning documents)
Banbury 4	Bankside Phase 2	Housing and infrastructure completions at Bankside Phase 2	As set out in Policy Banbury 4 (and agreed masterplan/detailed planning documents)
Banbury 5	Land North of Hanwell Fields	Housing and infrastructure completions at Land North of Hanwell Fields	As set out in Policy Banbury 5 (and agreed masterplan/detailed planning documents)
Banbury 6	Employment Land West of the M40	Employment and infrastructure completions at Land West of the M40	As set out in policy Banbury 6 (and agreed masterplan/detailed planning documents)
Banbury 7	Strengthening Banbury Town Centre	Permitted residential development at ground floor level in Banbury Town Centre	No residential floorspace permitted at ground floor level
Banbury 7	Strengthening Banbury Town Centre	Town centre vacancies	No increase in vacancy rates over the plan period
Banbury 7	Strengthening Banbury Town Centre	Diversity of uses	Maintain or improve the balance of uses over the plan period
Banbury 7	Strengthening Banbury Town Centre	Completed town centre uses (use classes A1-A5, B1a, D2) within and outside of Banbury Town Centre	No net loss of town centre use floorspace within Banbury Town Centre
Banbury 8	Land at Bolton Road	Completions on the Bolton Road site	In accordance with Policy BAN8 and the SPD/Masterplan/detailed planning documents for the site
Banbury 9	Spiceball Development Area	Completions at the Spiceball Development Area	In accordance with Policy BAN9 and the Masterplan/detailed planning documents for the site

Kidlington 2	Strengthening Kidlington Village Centre	Completed town centre uses use (use classes A1-A5, B1a, D2) within and outside of Kidlington Village Centre	No net loss of town centre use floorspace within Kidlington Village Centre
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### Our Villages and Rural Areas

Policy	Policy Title	Indicator	Target
Villages 1	Village Categorisation	Completed development per village category and size of scheme (number of dwellings)	As set out in policy Villages 1
Villages 2	Distributing Growth Across the Rural Areas	Land allocations made in the rural areas	As set out in policy Villages 2 and to be set out in the Local Neighbourhoods DPD
Villages 2	Distributing Growth Across the Rural Areas	Completions on allocated sites in rural areas	100% take up of allocations over the plan period
Villages 2	Distributing Growth Across the Rural Areas	Completions on non-allocated sites in rural areas	As set out in the criteria in policy Villages 1
Villages 3	Rural Exception Sites	Completions on rural exception sites	To meet needs as per Policy Villages 3
Villages 4	Meeting the Need for Open Space, Sport & Recreation	Developer contributions to open space/sport/recreation facilities in the rural areas	As set out in policy BSC11 and BSC12 and the Infrastructure Delivery Plan
Villages 4	Meeting the Need for Open Space, Sport & Recreation	Open space/sport/recreation facilities created in the rural areas	As set out in policy Villages 4, BSC11, BSC12 and the Infrastructure Delivery Plan
Villages 5	Former RAF Upper Heyford	Housing, employment and infrastructure completions at Former RAF Upper Heyford	As set out in policy Villages 5, and agreed masterplan/detailed planning documents